



REPRESENTATIVE HARLEY ROUDA

California's 48th Congressional District

U.S. SERVICE ACADEMY INFORMATION

APPLICATION CHECKLIST

The following items must be received in Congressman Rouda's office **no later than 5:00 PM, Saturday, November 30, 2019**. Information should be submitted as a complete package. The following materials are required:

- ☐ **Completed Application**. It is important that the form be filled out neatly and be completed in ink or typed.
- ☐ **Resume** of extracurricular activities, including employment (if any), clubs, volunteer activities, and sports teams.
- ☐ **Essay/Personal Statement**. Limit your writing to 500 words. Prompt included in packet.
- ☐ **Official Transcript**. Please include the most recent grades available. You are welcome to submit transcripts for any college work that you have completed.
- ☐ **A copy of your ACT and/or SAT scores**. If not already included in your transcript. A copy of the official score sheet is sufficient.
- ☐ **Affidavit of residence. (Will be signed at time of interview)**
- ☐ **Three letters of recommendation**. Letters of recommendation may come from teachers, guidance counselors, coaches and/or employers. It is recommended that at least one letter must come from a science or math teacher. Letters from family members will not be accepted. All letters must be signed and submitted in sealed envelopes.

Mail your completed application packet to:

Congressman Harley Rouda
4000 Westerly Place #270
Newport Beach, CA 92660
ATTN: Nominations Coordinator

OR

Email your electronic application packet to: nominationsCA48@mail.house.gov

Questions or comments? Please call our nominations coordinator, Laura Oatman, at (714) 960-6483

RETURN TO: REPRESENTATIVE HARLEY ROUDA, ATTN: NOMINATIONS COORDINATOR

4000 Westerly Place #270 Newport Beach, CA 92660
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U.S. SERVICE ACADEMY INFORMATION

Please see the information below for general information, requirements, and guidelines regarding the nomination process.

Thank you for your interest in obtaining a nomination to a U.S. Service Academy. The honor of attending a service academy comes with the obligation and commitment to serve in the military for a minimum of five years upon graduation.

Members of Congress may nominate candidates for appointment to four of the five U.S. service academies:

U.S. Military Academy (USMA), West Point, NY; the U.S. Naval Academy (USNA), Annapolis, MD; the U.S. Air Force Academy (USAFA), Colorado Springs, CO; and the U.S. Merchant Marine Academy (USMMA), Kings Point, NY. (Note: The fifth service academy, the U.S. Coast Guard Academy (USCGA), New London, CT, does not require a congressional nomination for appointment.)

Congressman Rouda may nominate up to ten individuals for each vacant academy slot allotted to our district. To request a Military Academy Nomination from our office, please submit a complete application packet. Best wishes to you as you pursue your goal of attending one of the U.S. Service Academies and serving our country.

IMPORTANT DATES FOR CLASS OF 2024 APPLICANTS:

SAT Testing Dates:	
November 2, 2019	SAT Testing Date, Rep. Rouda's Code: 4461
December 7, 2019	SAT Testing Date, Rep. Rouda's Code: 4461
March 14, 2020	SAT Testing Date, Rep. Rouda Code: 4461
ACT Testing Dates:	
December 14, 2019	ACT Testing Date, Rep. Rouda Code: 7287
February 8, 2020	ACT Testing Date, Rep. Rouda's Code: 7287
April 4, 2020	ACT Testing Date, Rep. Rouda's Code: 7287
Application Deadline and Dates to Remember:	
November 30, 2019 at 5pm	Deadline for receipt of completed application, including all ancillary documents, by Rep. Rouda's Newport Beach office
December 5 th , 7 th	Qualified applicants will meet with Rep. Rouda's Service Academy Nominations Advisory Board for a personal interview.

NOTE: The results of the autumn SAT and ACT will arrive too late for consideration in your application. These test results will only be accepted after November 30, 2019 to demonstrate improvement over previous scores

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APPLICATION INSTRUCTIONS

I. Minimum Nomination Requirements

To apply for a nomination to the **Air Force, Military, Naval, or Merchant Marine Academies**, you must meet all the following minimum requirements:

- be a U.S. citizen or national
- be at least 17 years old and not yet 23 years old on July 1 of the year the applicant would enter the academy (25 years old for USMMA)
- be unmarried, not pregnant, and without legal obligation to support children or other dependents
- demonstrate comprehensive academic preparation
- demonstrate leadership in athletics or other extracurricular activities
- take the SAT or the ACT
- be in good physical and mental health (the academies require a comprehensive medical exam and physical aptitude exam before acceptance)

Note: The U.S. Coast Guard Academy does not require a congressional nomination for appointment.

II. Application Requirements

To be considered for a nomination to a United States Service Academy, the completed application together with ALL supporting materials must be received in Rep. Rouda's District office by **5:00 p.m. Saturday, November 30, 2019.** Because nominations are highly competitive, you are encouraged to apply for nominations with additional offices, including those of President Trump, Vice President Pence, Senator Feinstein, or Senator Harris.

Standardized Testing: A copy of your Scholastic Assessment Test (SAT) and/or American College Testing (ACT) scores is required.

NOTE: The results of the autumn SAT and ACT will arrive too late for consideration in your application. These test results will only be accepted after November 30, 2019 to demonstrate improvement over previous scores.

Transcript(s): An official high school transcript must be included with your application materials. **The transcript must list your senior year courses.** Please also provide a transcript for any college work that you have completed.

Letters of recommendation: Three letters of recommendation. Letters of recommendation may come from teachers, guidance counselors, coaches and/or employers. At least one letter must come from a science or math teacher. Letters from family members will not be accepted. All letters must be signed and submitted in sealed envelopes.

Service Academy Review Board Interviews. Each qualified applicant will be interviewed by Rep. Rouda's Service Academy Advisory Board in **Fall 2019**. Qualified applicants who submit a completed application by **5:00 p.m. Saturday, November 30, 2019** will be notified of their interview appointment time.

Your completed application: Please send your completed application to Rep. Rouda's District Office. Use the application checklist to ensure that your application is complete. **An application is considered complete only if it includes ALL the required items, as specified on the checklist on page #1.**

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Your completed application: Please send your completed application to Rep. Rouda's District Office. Use the application checklist to ensure that your application is complete. **An application is considered complete only if it includes ALL the required items, as specified on the checklist on page #1.**

SELECTION OF NOMINEES

In addition to seeking a nomination from Rep. Rouda, you must contact the Admissions Office at each academy to open an admissions file. Following consideration of the applicants, Rep. Rouda's Review Board will propose slates of candidates for nominations to each of the service academies. Final decisions on appointments and admission are at the discretion of the service academies.

Because nominations are highly competitive, it is to your advantage to apply to more than one academy.

Rep. Rouda urges you to research the opportunities afforded by each of the academies to serve the United States.

US Air Force Academy

Admissions

HQ USAFA/RRS
2304 Cadet Drive, Suite 200
USAF Academy, CO 80840-9901
(800) 443-9266
www.usafa.af.mil

US Merchant Marine

Academy Admissions

300 Steamboat Road
Kings Point, NY 11024-1699
(800) 732-6267
www.usmma.edu

US Military Academy

Admissions

Building 606
West Point, NY 10996-9902
(845) 938-4041
www.usma.edu

US Naval Academy

Admissions

117 Decatur Road
Annapolis, MD 21402-9977
(410) 293-4361
www.usna.edu

Admission to the United States Coast Guard Academy does **not** require a congressional nomination. To obtain an application, please contact:

US Coast Guard Academy Admissions

31 Mohegan Avenue
New London, CT 06320-8103
(800) 883-8724 www.cga.edu

QUESTIONS?

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U.S. SERVICE ACADEMY INFORMATION

If you have any questions about the nomination process or the required materials, please contact Laura Oatman at Laura.Oatman@mail.house.gov or call Rep. Rouda's District Office at (714) 960-6483.

APPLICATION FOR ACADEMY NOMINATION

Please complete and return this form. Type or print neatly.

Service Academy Preferences

Indicate your preferences with 1, 2, 3, 4 and **ONLY** number the academies to which you are applying. While we try to nominate applicants to first choice academies, you could receive a nomination to any academy you list a preference for here.

_____ Air Force _____ Merchant Marine _____ Naval _____ West Point

Personal Information

Name (Last, First, Middle): _____

Place of Birth: _____ US Citizen? (Y/N) _____

Social Security Number (XXX-XX-XXXX): _____ Date of birth (MM/DD/YYYY): _____

For Merchant Marine Academy applicants, are you a resident of California? (Y/N) _____

For all other academies, are you a resident of California's 48th Congressional District? (Y/N) _____

Permanent Home Address: _____

City/State: _____ Zip + 4: _____

Mailing Address (if different from permanent): _____

Home Phone: _____ Cell Phone: _____

Email Address: _____ Gender: _____

Name of Legal Guardian(s): _____

Relation to Legal Guardian(s): _____

Academic Information – High School

School Name: _____

School Address: _____

Phone Number: _____ Name of School Counselor: _____

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Graduation Month/Year: _____ GPA: _____ Class Rank: _____ Class Size: _____

Academic Information – College (if applicable)

School Name: _____

School Address: _____

Dates of attendance (MM/YY to MM/YY): _____

Did you apply for a nomination during the previous year? Y/N

Did you receive a nomination from any other source? Y/N If yes, please provide details: _____

Have you requested that a pre-candidate file be initiated for you at any of the academies? If so, which ones? _____

Have you had any active or reserve military experience? Y/N If yes, please provide details: _____

Other Nominations

Other nominating sources for which you applied/are applying:

_____ Presidential _____ Vice-Presidential _____ Senatorial-Feinstein _____ Senatorial-Harris

_____ Other (please list)

Standardized Test Scores

You do not need to take both tests, but you must provide a copy of your official SAT and/or ACT scores. If you have not already received your scores, you should contact the College Entrance Examination Board for SAT Scores, or ACT for ACT Scores, and request that a copy of your scores be sent directly to Code 4461 (SAT) or Code _____ (ACT). If you have not yet taken these examinations, please list Code 4461 (SAT) or Code _____ (ACT) as one of the recipients of your scores at that time.

SAT Scores

Dates Taken: _____

Critical Reading: _____ Math: _____

ACT Scores:

Dates Taken: _____

Composite Score: _____

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English: _____ Science: _____

Critical Reading: _____ Math: _____

Essay Prompt

In 500 words or less, explain why you want to join a military academy. If you have a preference for a particular academy, explain why you have selected that academy. Discuss what service means to you and why you should receive a nomination.

Confirmation of receipt

Once all application materials have been received, an e-mail will be sent to the applicant to schedule an appointment with our Service Academy Nominations Advisory Panel. Those who have submitted incomplete packets will be given a list of the items needed to complete their packet. The documents must be submitted before scheduling an interview.

Interview Process

Congressman Rouda has appointed a Service Academy Nominations Advisory Panel who will oversee and conduct the interview process. Our nominations advisory panel includes educators, service academy alumni, representatives of veterans' groups, and other community leaders from the district.

Interviews will be conducted on the following dates:

- December 5th, 2019 from 3:00 PM to 8:00 PM.
- December 7th, 2019 from 9:00 AM to 2:00 PM.

If you are unable to meet in person, or you are unable to attend either date, please contact our office to reschedule your interview. We will be happy to accommodate applicants who are away from the district with alternative options for interviewing.

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